



GOVERNANCE COMMITTEE TERMS OF REFERENCE

TYPE: Standing Committee

PURPOSE: The Governance Committee develops, and monitors compliance with, effective governance standards and practices in support of the Board's strategic priorities

SPECIFIC AREAS OF RESPONSIBILITY:

1. Regularly review the by-laws and specified governance policies to ensure they are current and effective in providing support and guidance to the organization, and recommend updates as required
2. Identify any subject requiring coverage in a CORK policy
3. Monitor compliance with by-laws, specified governance policies and practices

COMPOSITION: A minimum of three Board members chaired by Board Chair. The Executive Director will be an advisory member of the Committee. Other individuals may be invited to attend meetings in a non-voting status.

TIMEFRAMES AND REPORTING: The Committee shall meet periodically to assess compliance with the by-laws and specified policies and practices, shall at least annually assess the adequacy of the by-laws and specified governance policies, and shall report their findings to the Board. While developing updates to the by-laws or policies, the Committee shall provide progress reports at the Board meetings during that period.

APPROVAL/REVIEW DATE:

Approved by the Board of Directors – 12 February 2020

Review Date -